



## EMPLOYER ACKNOWLEDGEMENT FORM

**Please read this document carefully.**

This form must be signed by both supervising therapist and employer and returned to the College for approval prior to completing the registration process and prior to commencing work. Return of the completed form does not imply registration with the College is complete. Applicants must be issued a certificate of registration by the College prior to commencing work as an occupational therapist (this includes non clinical work). In order to avoid unauthorized practice, employers are strongly encouraged to verify the prospective employee has an Active Provisional Certificate of Registration prior to the first day of employment by performing an OT Directory on the College website **www.coto.org**.

I \_\_\_\_\_ confirm that a supervision plan has been established  
(name of supervising OT)  
for \_\_\_\_\_ who will hold a provisional practising certificate  
of registration with the College of Occupational Therapists of Ontario. This plan ensures that supervision by a general practising  
Registrant of the College will be provided throughout the therapist's work period while registered with the College as a  
provisional practising Registrant.

### Supervising Occupational Therapist(s) Information:

Name: \_\_\_\_\_

College Registration: #G \_\_\_\_\_

Signature: \_\_\_\_\_

### Employer Information:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Facility Name: \_\_\_\_\_

Facility Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Start Date for Provisional Registrant: \_\_\_\_\_

**THIS FORM MUST BE SUBMITTED 1 WEEK PRIOR TO START DATE.**

*For more information on the Provisional Practising Certificate of Registration, please click on the Provisional Practising Certificate of Registration link on the Registration > Canadian Educated / New Graduates section of the College website.*