

The Ministry of Community and Social Services is reviewing your patient's medical condition to determine if they continue to qualify for Ontario Disability Support Program (ODSP) income support.

Your patient requires your assistance to complete their Medical Forms.

What is a medical review?

When someone is found eligible for ODSP, the ministry sets a medical review date only when their impairments might improve over time. Examples of impairments that might improve include shortness of breath, headache, dizziness, fatigue and low mood.

A medical review is **not a reapplication** – it focuses on changes to your patient's original qualifying medical conditions and if necessary, any new medical issues that have emerged since the previous ODSP disability decision.

What is a health care professional's role in a medical review?

The information you provide helps the ministry decide if your patient continues to qualify for ODSP income support. Specially trained staff who work in the ministry will review the information you provide to make a decision. The medical review is an important part of maintaining the integrity of ODSP as a public program.

Approved health care professionals who are registered in Ontario complete the Medical Forms for their patients. There are two forms:

- **Medical Form Part A** is mandatory and collects current information about the medical conditions that were identified in the previous ODSP disability decision.
- **Medical Form Part B** identifies medical conditions that are not listed in Part A. It is only completed if necessary, based on the answers to the questions asked at the end of Part A.

Please return completed forms to your patient.

Who do I contact if I have any questions?

You can contact the Disability Adjudication Unit:

By phone

416-326-5079 (within Toronto)

1-888-256-6758 (outside of Toronto)

416-326-3372 (TTY device in Toronto)

1-866-780-6050 (TTY device outside of Toronto)

By fax

416-326-3374

How do I receive payment for completing these forms?

You will receive payment by billing OHIP or submitting an invoice to the ministry.

Here are the amounts and OHIP codes:

- | | | |
|--|-------|------|
| • Completion of Medical Form Part A | \$35 | K057 |
| • Completion of Medical Form Part B | | |
| ▪ Both Health Status Report & Activities of Daily Living Index | \$125 | K058 |
| ▪ Only Health Status Report | \$100 | K059 |
| ▪ Only Activities of Daily Living Index | \$25 | K060 |

If you submit an invoice please:

1. Create an invoice on letter size paper that includes:
 - your full name and profession, address and phone number
 - your patient's full name, date of birth, and member ID (this is on each page of the form)
 - the name of the form you completed (i.e., Part A, Part B Health Status Report and/or Part B Activities of Daily Living Index)

2. Mail your invoice to:

Ontario Disability Support Program
Disability Adjudication Unit
Box B18
Toronto, ON M7A 1R3

How much time does my patient have to complete their medical review package?

Your patient was given 90 days to complete and return their forms. The ministry is aware that medical appointments can take time to schedule, so the ministry will give more time if your patient needs it. If more time is not requested and the ministry does not receive the forms by the due date, then your patient will stop receiving money from ODSP.

What is ODSP?

ODSP provides financial assistance, health care benefits and employment supports to eligible people with disabilities.

The ministry reviews someone's disability:

- when they first apply for ODSP income support
- later on, if a date has been set for a medical review.

To qualify for ODSP income support, a person must be:

- 18 years of age or older;
- a resident of Ontario;
- in financial need;
- a person with a disability as defined by the *Ontario Disability Support Program (ODSP) Act*, (unless a member of a prescribed class); and
- in compliance with other conditions of eligibility, as set out in the ODSP regulation.

Who is a person with a disability?

Under the *ODSP Act*, a person must have a substantial physical or mental impairment, that is:

- continuous or recurrent,
- expected to last a year or more, and
- must directly and cumulatively result in a substantial restriction in the person's ability to:
 - attend to his or her personal care,
 - function in the community; or
 - function in the workplace.

An approved health care professional must verify:

- the impairments and their duration; and
- the restrictions.

For more information about ODSP, please go to <http://www.ontario.ca/socialassistance>