



## COUNCIL MINUTES

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**DATE:** Thursday, March 30, 2017 **FROM:** 9:00 a.m. – 3:00 p.m.

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**PRESENT:**

Jane Cox, *Chair*  
Julie Chiba Branson  
Valerie Corbin  
Mary Egan  
Julie Entwistle  
Jeannine Girard-Pearlman  
Shannon Gouchie  
Jennifer Henderson  
Kurisummoottil S. Joseph  
Winston Isaac  
Ernie Lauzon  
Laurie Macdonald  
Angela Mandich  
Annette McKinnon  
Carol Mieras  
Serena Shastri-Estrada  
Paula Szeto  
Abdul Wahid

**GUESTS:**

Allison Henry, *Ministry of Health & Long  
Term Care (7.1)*  
Richard Steinecke, *Steinecke Maciura  
LeBlanc (7.1-7.2)*

**OBSERVERS:**

Patrick Hurteau  
Donna Barker

**ALSO PRESENT:**

Elinor Larney, *Registrar*  
Kara Ronald  
Jin Shen  
Nancy Stevenson  
Seema Sindwani (7.0-11.0)  
Aoife Coghlan (1.0-7.0)  
Sandra Carter, (7.1-7.2)  
Karen Giallelis (13.0)  
Brandi Park (1.0-7.2)  
David Pham (13.0)  
Sue Price (13.0)  
Alison Martin, (7.1-7.2)  
Mandy Wong, (7.1-7.2)  
Andjelina Stanier, *Scribe*

### 1.0 Call to Order

The Chair welcomed everyone and called the meeting to order at 9:02 a.m. She extended a special welcome to the two incoming members, Patrick Hurteau, newly elected member for District 4, and Donna Barker, academic representative from the University of Toronto. She welcomed back re-elected members for District 2, Julie Entwistle and Jennifer Henderson. She acknowledged outgoing members, Angela Mandich and Carol Mieras and thanked them for their years of leadership, commitment, and service. Council members introduced themselves and provided an overview of their professional experience and time on Council.

### 2.0 Declaration of Conflict of Interest

The Chair asked if members had a conflict of interest to declare. The Chair declared a conflict of interest for item 9.2.1, *Standards for Use of Title*. She stated she would pass the Chair to Shannon Gouchie, Vice President, and leave the meeting for this item.

### 3.0 Approval of Agenda

The Chair asked if there were any additions or changes to the agenda. None were reported.

MOVED BY: Ernie Lauzon

SECONDED BY: Annette McKinnon

*THAT the agenda be approved as presented.*

**CARRIED**

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#### **4.0 Approval of Minutes**

##### **4.1 Draft Council Minutes of January 26, 2017**

The Chair asked if there were any edits to the draft Council minutes of January 26, 2017. None were reported.

MOVED BY: Carol Mieras

SECONDED BY: Laurie Macdonald

***THAT** the draft minutes of the January 26, 2017 Council meeting be approved as presented.*

**CARRIED**

##### **4.2 Draft in camera Council Minutes of January 26, 2017**

The Chair asked if there were any edits to the draft *in camera* Council minutes of January 26, 2017. None were reported.

MOVED BY: Julie Entwistle

SECONDED BY: Carol Mieras

***THAT** the draft in camera minutes of the January 26, 2017 Council meeting be approved as presented.*

**CARRIED**

#### **5.0 Registrar's Report**

##### **5.1 Registrar's Report**

Council reviewed the written report and the Registrar responded to questions and comments.

##### **5.2 Registrar's Presentation**

The Registrar reported on the status and outcomes of the 2016-2017 operational projects linked to the 2014-2017 Strategic Plan. She responded to questions from Council.

#### **6.0 Finance**

##### **6.1 January 2017 (Q3) Financial Report**

Council reviewed the financial statements and Jin Shen, Director of Finance & Corporate Services, responded to questions.

MOVED BY: Winston Isaac

SECONDED BY: Jeannine Girard-Pearlman

***THAT** Council receives the January 2017 Financial Report, Statement of Financial Position, and Statement of Operations, as presented.*

**CARRIED**

##### **6.2 Annual Investment Report**

Council reviewed the report and Jin responded to questions.

MOVED BY: Winston Isaac

SECONDED BY: Annette McKinnon

***THAT** Council receives the Annual Investment Report.*

**CARRIED**

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## 7.0 Council Development

### 7.1 Presentation: *Protecting Patients*

By: Allison Henry, Ministry of Health and Long Term Care (MOHLTC)

### 7.2 Presentation: *Regulating a Profession in an Era of Open Distrust*

By: Richard Steinecke, Steinecke Maciura LeBlanc

## 8.0 Governance

### 8.1 Council Policies – Review

Governing Policy (GP) 2 was brought forward with recommended revisions. GP14 was brought forward with no recommended revisions at this time.

MOVED BY: Jeannine Girard-Pearlman

SECONDED BY: Jennifer Henderson

**THAT** Council approves the attached policies.

**CARRIED**

### 8.2 Council Guidelines – Review

Council reviewed the documents and provided the following recommendations:

1. Council Position Statement – Acting in the Public Interest

Page 1, paragraph 4:

- Delete *Customers*. Insert *Stakeholders*
- Delete *general*

Page 2, Key Questions #1:

- Delete *practise*. Insert *practice*

2. Council Guidelines – Implications of Public Interest Duty of Council Members

Page 3, paragraph 4:

- Delete *own*

3. Role Description - Council

Page 2, #2:

- Delete *budget*

MOVED BY: Jeannine Girard-Pearlman

SECONDED BY: Ernie Lauzon

**THAT** Council approves the Council Reference documents as amended.

**CARRIED**

### 8.3 2017 Elections

Council reviewed the report and noted the 9% and 7% increases in voter participation over 2014 in districts 2 & 4 respectively. The increases are attributed to the more timely and efficient electronic process which started this year in these districts.

MOVED BY: Winston Isaac

SECONDED BY: Laurie Macdonald

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*THAT Council receives the results of the elections in districts 2 and 4.*

**CARRIED**

**9.0 New Business**

**9.1 Priority Performance Report**

Council reviewed and discussed performance data for Q3 (December 1, 2016 – February 28, 2017) of the 2016-2017 fiscal year related to the College's progress towards meeting objectives as outlined in the 2014-2017 Strategic Plan.

MOVED BY: Jeannine Girard-Pearlman

SECONDED BY: Shannon Gouchie

*THAT Council receives the Priority Performance Report for the third quarter.*

**CARRIED**

**9.2 Practice Document Review**

**9.2.1 Standards for Use of Title**

The Chair declared a conflict of interest, passed the Chair to Shannon Gouchie, Vice President, and left the meeting. Council reviewed the document, *Standards for Use of Title*, and provided several minor recommendations to the text for clarity.

MOVED BY: Laurie Macdonald

SECONDED BY: Jeannine Girard-Pearlman

*THAT Council approves the draft Standards for Use of Title to be circulated for stakeholder consultation.*

**CARRIED**

Jane Cox returned to the meeting and resumed as Chair.

**9.2.2 Interim Guidelines – Medical Assistance in Dying**

Council reviewed the document, *Interim Guidelines – Medical Assistance in Dying* and recommended a further review by the Practice Issues Subcommittee. The document will be brought back to Council in June.

MOVED BY: Shannon Gouchie

SECONDED BY: Carol Mieras

*THAT Council approves a revision to the Interim Guidelines for Medical Assistance In Dying to remove the reference to the interim nature of the document and that the document be renamed Guidelines for Medical Assistance in Dying.*

**MOTION DEFEATED**

**10.0 Roundtable/Environmental Scan**

Council members provided various updates on changes in systems and information of interest that impact the practice of occupational therapy.

**11.0 Committee Reports**

**11.1 Executive** – report by Jane Cox, *Chair*

**11.1.1 Practice Issues** – report by Shannon Gouchie, *Chair*

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- 11.2 **Registration** – report by Julie Chiba Branson, *Chair*
- 11.3 **Inquiries, Complaints & Reports** – report by Carol Mieras, *Chair*
- 11.4 **Discipline** – report by Angela Mandich, *Chair*
- 11.5 **Fitness to Practise** – report by Paula Szeto, *Chair*
- 11.6 **Quality Assurance** – report by Jennifer Henderson, *Chair*
- 11.7 **Patient Relations** – report by Angela Mandich, *Chair*
- 11.8 **Nominations** – report by Mary Egan, *Chair*

## 12.0 Council Evaluation

The Chair asked Council members to complete and submit their meeting evaluation forms and encouraged members to provide recommendations for future improvements.

## 13.0 Farewell Presentation

Ernie Lauzon and Winston Isaac each presented a farewell speech for one of the outgoing members, Angela Mandich and Carol Mieras. Angela and Carol thanked Council and wished everyone well in their future endeavours. Elinor presented a gift of appreciation to Jane for her work as President. Jane thanked Council members for their support, commitment and hard work over the past year.

## 14.0 Next Meeting

**Council Meeting** – Tuesday, June 27, 2017, 9:00 a.m. – 3:30 p.m. at the College

## 15.0 Adjournment

There being no further business, the meeting was adjourned at 3:15 p.m.

MOVED BY: Kurisummoottil S. Joseph  
SECONDED BY: Jeannine Girard-Pearlman

***THAT*** the meeting be adjourned.

**CARRIED**

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