COUNCIL MINUTES

DATE: Thursday, March 30, 2017  FROM: 9:00 a.m. – 3:00 p.m.

PRESENT:
Jane Cox, Chair
Julie Chiba Branson
Valerie Corbin
Mary Egan
Julie Entwistle
Jeannine Girard-Pearlman
Shannon Gouchie
Jennifer Henderson
Kurisummoottil S. Joseph
Winston Isaac
Ernie Lauzon
Laurie Macdonald
Angela Mandich
Annette McKinnon
Carol Mieras
Serena Shastri-Estrada
Paula Szeto
Abdul Wahid

GUESTS:
Allison Henry, Ministry of Health & Long Term Care (7.1)
Richard Steinecke, Steinecke Maciura LeBlanc (7.1-7.2)

OBSEVERS:
Patrick Hurteau
Donna Barker

ALSO PRESENT:
Elinor Larney, Registrar
Kara Ronald
Jin Shen
Nancy Stevenson
Seema Sindwani (7.0-11.0)
Aoife Coghlan (1.0-7.0)
Sandra Carter, (7.1-7.2)
Karen Giallelis (13.0)
Brandi Park (1.0-7.2)
David Pham (13.0)
Sue Price (13.0)
Alison Martin, (7.1-7.2)
Mandy Wong, (7.1-7.2)
Andjelina Stanier, Scribe

1.0 Call to Order
The Chair welcomed everyone and called the meeting to order at 9:02 a.m. She extended a special welcome to the two incoming members, Patrick Hurteau, newly elected member for District 4, and Donna Barker, academic representative from the University of Toronto. She welcomed back re-elected members for District 2, Julie Entwistle and Jennifer Henderson. She acknowledged outgoing members, Angela Mandich and Carol Mieras and thanked them for their years of leadership, commitment, and service. Council members introduced themselves and provided an overview of their professional experience and time on Council.

2.0 Declaration of Conflict of Interest
The Chair asked if members had a conflict of interest to declare. The Chair declared a conflict of interest for item 9.2.1, Standards for Use of Title. She stated she would pass the Chair to Shannon Gouchie, Vice President, and leave the meeting for this item.

3.0 Approval of Agenda
The Chair asked if there were any additions or changes to the agenda. None were reported.

MOVED BY: Ernie Lauzon
SECONDED BY: Annette McKinnon

THAT the agenda be approved as presented.

CARRIED
4.0 Approval of Minutes

4.1 Draft Council Minutes of January 26, 2017
The Chair asked if there were any edits to the draft Council minutes of January 26, 2017. None were reported.

MOVED BY: Carol Mieras
SECONDED BY: Laurie Macdonald

THAT the draft minutes of the January 26, 2017 Council meeting be approved as presented.
CARRIED

4.2 Draft in camera Council Minutes of January 26, 2017
The Chair asked if there were any edits to the draft in camera Council minutes of January 26, 2017. None were reported.

MOVED BY: Julie Entwistle
SECONDED BY: Carol Mieras

THAT the draft in camera minutes of the January 26, 2017 Council meeting be approved as presented.
CARRIED

5.0 Registrar’s Report

5.1 Registrar’s Report
Council reviewed the written report and the Registrar responded to questions and comments.

5.2 Registrar’s Presentation
The Registrar reported on the status and outcomes of the 2016-2017 operational projects linked to the 2014-2017 Strategic Plan. She responded to questions from Council.

6.0 Finance

6.1 January 2017 (Q3) Financial Report
Council reviewed the financial statements and Jin Shen, Director of Finance & Corporate Services, responded to questions.

MOVED BY: Winston Isaac
SECONDED BY: Jeannine Girard-Pearlman

CARRIED

6.2 Annual Investment Report
Council reviewed the report and Jin responded to questions.

MOVED BY: Winston Isaac
SECONDED BY: Annette McKinnon

THAT Council receives the Annual Investment Report.
CARRIED
7.0 Council Development

7.1 Presentation: Protecting Patients
By: Allison Henry, Ministry of Health and Long Term Care (MOHLTC)

7.2 Presentation: Regulating a Profession in an Era of Open Distrust
By: Richard Steinecke, Steinecke Maciura LeBlanc

8.0 Governance

8.1 Council Policies – Review
Governing Policy (GP) 2 was brought forward with recommended revisions. GP14 was brought forward with no recommended revisions at this time.

MOVED BY: Jeannine Girard-Pearlman
SECONDED BY: Jennifer Henderson

THAT Council approves the attached policies.

CARRIED

8.2 Council Guidelines – Review
Council reviewed the documents and provided the following recommendations:

1. Council Position Statement – Acting in the Public Interest
   Page 1, paragraph 4:
   − Delete Customers. Insert Stakeholders
   − Delete general
   Page 2, Key Questions #1:
   − Delete practise. Insert practice

2. Council Guidelines – Implications of Public Interest Duty of Council Members
   Page 3, paragraph 4:
   − Delete own

3. Role Description - Council
   Page 2, #2:
   − Delete budget

MOVED BY: Jeannine Girard-Pearlman
SECONDED BY: Ernie Lauzon

THAT Council approves the Council Reference documents as amended.

CARRIED

8.3 2017 Elections
Council reviewed the report and noted the 9% and 7% increases in voter participation over 2014 in districts 2 & 4 respectively. The increases are attributed to the more timely and efficient electronic process which started this year in these districts.

MOVED BY: Winston Isaac
SECONDED BY: Laurie Macdonald
THAT Council receives the results of the elections in districts 2 and 4.

CARRIED

9.0 New Business

9.1 Priority Performance Report
Council reviewed and discussed performance data for Q3 (December 1, 2016 – February 28, 2017) of the 2016-2017 fiscal year related to the College’s progress towards meeting objectives as outlined in the 2014-2017 Strategic Plan.

MOVED BY: Jeannine Girard-Pearlman
SECONDED BY: Shannon Gouchie

THAT Council receives the Priority Performance Report for the third quarter.

CARRIED

9.2 Practice Document Review

9.2.1 Standards for Use of Title
The Chair declared a conflict of interest, passed the Chair to Shannon Gouchie, Vice President, and left the meeting. Council reviewed the document, Standards for Use of Title, and provided several minor recommendations to the text for clarity.

MOVED BY: Laurie Macdonald
SECONDED BY: Jeannine Girard-Pearlman

THAT Council approves the draft Standards for Use of Title to be circulated for stakeholder consultation.

CARRIED

Jane Cox returned to the meeting and resumed as Chair.

9.2.2 Interim Guidelines – Medical Assistance in Dying
Council reviewed the document, Interim Guidelines – Medical Assistance in Dying and recommended a further review by the Practice Issues Subcommittee. The document will be brought back to Council in June.

MOVED BY: Shannon Gouchie
SECONDED BY: Carol Mieras

THAT Council approves a revision to the Interim Guidelines for Medical Assistance In Dying to remove the reference to the interim nature of the document and that the document be renamed Guidelines for Medical Assistance in Dying.

MOTION DEFEATED

10.0 Roundtable/Environmental Scan
Council members provided various updates on changes in systems and information of interest that impact the practice of occupational therapy.

11.0 Committee Reports

11.1 Executive – report by Jane Cox, Chair

11.1.1 Practice Issues – report by Shannon Gouchie, Chair
11.2 Registration – report by Julie Chiba Branson, Chair
11.3 Inquiries, Complaints & Reports – report by Carol Mieras, Chair
11.4 Discipline – report by Angela Mandich, Chair
11.5 Fitness to Practise – report by Paula Szeto, Chair
11.6 Quality Assurance – report by Jennifer Henderson, Chair
11.7 Patient Relations – report by Angela Mandich, Chair
11.8 Nominations – report by Mary Egan, Chair

12.0 Council Evaluation
The Chair asked Council members to complete and submit their meeting evaluation forms and encouraged members to provide recommendations for future improvements.

13.0 Farewell Presentation
Ernie Lauzon and Winston Isaac each presented a farewell speech for one of the outgoing members, Angela Mandich and Carol Mieras. Angela and Carol thanked Council and wished everyone well in their future endeavours. Elinor presented a gift of appreciation to Jane for her work as President. Jane thanked Council members for their support, commitment and hard work over the past year.

14.0 Next Meeting
Council Meeting – Tuesday, June 27, 2017, 9:00 a.m. – 3:30 p.m. at the College

15.0 Adjournment
There being no further business, the meeting was adjourned at 3:15 p.m.

MOVED BY: Kurisummoottil S. Joseph
SECONDED BY: Jeannine Girard-Pearlman

THAT the meeting be adjourned.

CARRIED