

BOARD MEETING AGENDA

DATE: Thursday, June 22, 2023 **TIME:** 11:00 a.m. to 3:30 p.m. (Board Photo Day)

Location:

College of Occupational Therapists of Ontario
900-20 Bay Street, Toronto ON

Board Orientation/Training Session: 9:00 a.m. to 11:00 am (Closed to the public)

By Rebecca Durcan of Steinecke Maciura LeBlanc

Agenda Item		Objective	Attach	Time (approx.)
1.0	Welcome and Call to Order			
2.0	Public Protection Mandate			
3.0	Land Acknowledgement*			
4.0	Declaration of Conflict of Interest			
5.0	Approval of Agenda			
	5.1 Board Agenda – June 22, 2023	Decision	✓	10
	<i>THAT the agenda be approved as presented.</i>			
6.0	Consent Agenda			
	1. Registrar’s Written Report of June 22, 2023 2. Draft Board Minutes of March 30, 2023 3. Draft Officer Elections Minutes of March 30, 2023 4. Draft Board Minutes of April 21, 2023 5. Executive Minutes of March 6, 2023 6. Executive Minutes of March 30, 2023 7. Governance Minutes of March 7, 2023 8. Governance Minutes of April 11, 2023 9. Finance & Audit Minutes of March 16, 2023	Decision	✓	15
	<i>THAT the Board adopts the consent agenda items as follows:</i>			
7.0	Registrar’s Evaluation Process	Information		
8.0	Registrar’s Report			
	8.1 Presentation: Q4 FY2022-2023 Operational Projects Status and 2022-2023 Year-End Reports By Elinor Larney, Registrar & CEO	Information		30

Agenda Item		Objective	Attach	Time (approx.)
8.2	Q4 FY2022-2023 Quarterly Performance Report	Decision	✓	10
<i>THAT the Board receives the Quarterly Performance Report for Q4 FY2022-2023. (Heather)</i>				
8.3	Risk Management Report	Decision	✓	10
<i>THAT the Board receives the Risk Management Report.</i>				
<i>THAT the Board removes Risk #1 (Regulatory Modernization) and Risk #3 (Turnover Impact) from the report to the Board. (Vincent)</i>				
8.4	Presentation: Enterprise System Update By Amreet Batth, Idil Sofia Egeh	Decision	✓	30
9.0	Finance			
9.1	Presentation: Board Orientation – Financial Matters By Seema Singh-Roy, Dir. Finance, People & Corp. Services	Information		20
9.2	FY2023-2024 Annual Operating Budget	Decision	✓	15
<i>THAT the Board approves the FY 2023-2024 Annual Operating Budget, as presented. (Allan)</i>				
Lunch Break 12:00 -1:00 p.m.				
10.0	Governance			
10.1	Appointments to the Nominations Committee	Decision	✓	15
<i>THAT the Governance Committee recommends the Board approve the following slate for the Nominations Committee effective July 1, 2023, for a three-year term. (Heather)</i>				
10.2	Governance Policy Review – Finance Policies	Decision	✓	10
<i>THAT the Board approves the proposed changes (if any) to the Financial and Audit Governance Policies. (Allan)</i>				
11.0	New Business			
11.1	Honoraria Policy Revisions	Decision	✓	10
<i>THAT the Board approves the proposed amendments to the Honoraria Policy as presented. (Vincent)</i>				
12.0	Environmental Scan			
13.0	Farewell			
14.0	Other Business			
14.1	Board Meeting Evaluation	To Complete	<i>Link to follow</i>	

	Agenda Item	Objective	Attach	Time (approx.)
15.0	Next Meetings			
	<ul style="list-style-type: none"> ▪ Board Education Session/Strategic Planning – October 25, 2023 (Full day, Location TBD) ▪ Board Meeting: October 26, 2023, 9:00 a.m. – 3:30 p.m., at the College ▪ Board Meeting: January 25, 2024, 9:00 a.m. – 3:30 p.m., at the College ▪ Board Meeting: April 4, 2024, 9:00 a.m. – 4:00 p.m., at the College ▪ Board Meeting: June 20, 2024, 9:00 a.m. – 3:30 p.m., at the College 			
16.0	Adjournment			

*** Land Acknowledgement**

We recognize that we work and live on traditional lands and territories of Indigenous Peoples. This includes the traditional territories of the Mississauga, the Anishnabeg (ah-nish-naw-bek) the Chippewa, the Haudenosaunee (hoe-duh-nuh-show-nay) and the Wendat peoples. Today, the province of Ontario is home to many diverse First Nations, Inuit and Métis (may-tea) peoples, from the Cree in the Northern reaches to the Delaware in the south. We acknowledge that we are tasked with sharing, respecting, and valuing the land, as a source of life for us all.