



COUNCIL MINUTES

DATE: Thursday, January 25, 2018 FROM: 9:00 a.m. – 4:00 p.m.

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PRESENT:

Jane Cox, *Chair*
Donna Barker
Julie Chiba Branson
Mary Egan
Julie Entwistle
Jeannine Girard-Pearlman
Shannon Gouchie
Jennifer Henderson
Patrick Hurteau
Winston Isaac
Kurisummoottil S. Joseph
Ernie Lauzon
Laurie Macdonald
Annette McKinnon
Serena Shastri-Estrada
Paula Szeto

GUESTS:

Carolyn Everson, Consultant, The Everson Group
Dorothy Luong, Research Associate, St. Michael's Hospital

ALSO PRESENT:

Elinor Larney, Registrar
Kara Ronald, Deputy Registrar
Jin Shen, Director of Finance & Corporate Services
Nancy Stevenson, Director of Communications
Aoife Coghlan, Manager, Investigations & Resolutions, (9.1)
Tim Mbugua, Policy Analyst (9.0-10.0)
Sandra Carter, Practice Advisor, (9.0-10.0)
Sonia Mistry, Practice Advisor, (9.0-10.0)
Brandi Park, Manager, Registration
Seema Sindwani, Manager, Quality Assurance
Andjelina Stanier, Executive Assistant, *Scribe*

REGRETS:

Abdul Wahid

1.0 Call to Order

The Chair welcomed Council members, guests and staff and called the meeting to order at 9:05 a.m.

2.0 Declaration of Conflict of Interest

The Chair asked if members had a conflict of interest to declare. None was reported.

3.0 Approval of Agenda

The Chair asked if there were any additions or changes to the agenda. None were reported.

MOVED BY: Kurisummoottil S. Joseph

SECONDED BY: Annette McKinnon

THAT the agenda be approved as presented.

CARRIED

4.0 Approval of Minutes

4.1 Draft Council Minutes of October 26, 2017

The Chair asked if there were any edits to the draft Council minutes of October 26, 2017. None were reported.

MOVED BY: Laurie Macdonald
SECONDED BY: Serena Shastri-Estrada

***THAT** the draft Council minutes of October 26, 2017 be approved as presented.*

CARRIED

5.0 Registrar's Report

5.1 Registrar's Report

Council reviewed the written report and the Registrar responded to questions. A discussion took place on the controlled act of psychotherapy.

5.2 Registrar's Presentation

The Registrar reported on the outcomes of specific areas of focus related to the 2017-2018 Strategic Plan. Nancy Stevenson presented a series of promotional videos available to view on the College website and YouTube channel.

5.3 Priority Performance Report

Council reviewed and discussed performance data for Q2 (September 1, 2017 – November 30, 2017) of the 2017-2018 fiscal year related to the College's progress towards meeting objectives as outlined in the 2017-2020 Strategic Plan.

MOVED BY: Shannon Gouchie
SECONDED BY: Jennifer Henderson

***THAT** Council receives the Priority Performance Report for the second quarter as presented.*

CARRIED

6.0 Finance

6.1 November (Q2) 2017 Financial Report

Jin Shen reviewed the report and responded to questions.

MOVED BY: Winston Isaac
SECONDED BY: Ernie Lauzon

***THAT** Council receives the November 2017 financial report, statement of financial position, and statement of operations, as presented.*

CARRIED

7.0 Council Development

Carolyn Everson, governance consultant, facilitated a workshop as part of the College Values review process. She provided feedback from the survey and interviews conducted with members of the public, Council and staff in the fall of 2017. Council considered the results and each member provided input. The following Council members volunteered to form a working group, which will meet prior to the March Council meeting, tasked with developing the final updated version of the College Values: Laurie Macdonald, Serena Shastri-Estrada, Mary Egan, Jennifer Henderson, Julie Entwistle, and Annette McKinnon. Additional members include Carolyn Everson, Elinor Larney, Kara Ronald and Nancy Stevenson.

8.0 Governance

8.1 Nominations Committee – Terms of Reference Review

Council reviewed the proposed changes to the terms of reference for the Nominations Committee and made several recommendations.

MOVED BY: Laurie Macdonald
SECONDED BY: Julie Chiba Branson

***THAT** Council approves the revisions to the Nominations Committee Terms of Reference, including today's changes.*

CARRIED

8.2 Appointment of Nominations Committee

The Chair stated that the Nominations Committee is composed of at least two Council members who are retiring from Council or not standing for a position, ideally one public and one professional member. Committee terms of reference do, however, allow for the appointment of two public or two professional members. The Chair called for volunteers to form the committee. Mary Egan and Shannon Gouchie put their names forward. The Chair asked if any public members were available. None came forward. Council acknowledged that no public member was available.

MOVED BY: Serena Shastri-Estrada
SECONDED BY: Kurisummoottil S. Joseph.

***THAT** Council appoints Mary Egan and Shannon Gouchie to the Nominations Committee.*

CARRIED

8.3 Council Draft Policy RL12 - Risk Management Policy

Council reviewed the draft Risk Management policy.

MOVED BY: Shannon Gouchie
SECONDED BY: Jeannine Girard-Pearlman

***THAT** Council approves the Council Policy – Registrar Limitations 12 (RL12), Risk Management.*

CARRIED

9.0 New Business

9.1 Bylaw Amendments

Aoife Coghlan reviewed the proposed amendments with Council and provided the rationale. In addition to minor language changes for consistency, also included are mandatory changes for the bylaws to align with new legislation. The latter will require stakeholder consultation.

MOVED BY: Jeannine Girard-Pearlman
SECONDED BY: Ernie Lauzon

***THAT** Council approves the proposed bylaw changes, subject to the requirement to circulate those changes which the College must circulate to registrants, prior to final approval.*

CARRIED

9.2 Revised Standards for the Supervision of Students

Shannon Gouchie explained this document was originally issued in 2011 and a full review was overdue according to the College's five-year review policy. Significant revisions have been incorporated, but with no implications for policy. Council reviewed the document and provided recommendations. Council was asked to approve the document for stakeholder consultation.

MOVED BY: Shannon Gouchie
SECONDED BY: Serena Shastri-Estrada

***THAT** Council approves the revised Standards for the Supervision of Students, including today's changes, for stakeholder consultation.*

CARRIED

9.3 Revised Standards for Psychotherapy

Shannon Gouchie explained that this document, originally issued in 2010, was overdue for a full review according to the College's five-year review policy, and also necessary in light of the proclamation of the controlled act of psychotherapy. Significant re-drafting, including changes to policy content, were made. Council reviewed the document and provided further recommendations. Council was asked to approve the document for stakeholder consultation.

MOVED BY: Shannon Gouchie
SECONDED BY: Laurie Macdonald

***THAT** Council approves the revised Standards for Psychotherapy, including today's changes, for stakeholder consultation.*

CARRIED

The Chair expressed her appreciation on behalf of Council to the Practice Issues Subcommittee and staff for their hard work and commitment in completing the review and revision of these standards.

10.0 Roundtable

Dorothy Luong, Research Associate, Kara Ronald, Deputy Registrar and Seema Sindwani, Manager, Quality Programs, presented on: *Results of the Quality Assurance Competency Review and Evaluation (CRE) Process.*

11.0 Committee Reports

- 11.1 **Executive** – Report by Jane Cox, Chair
 - 11.2 **Practice Issues Subcommittee** – Report by Shannon Gouchie, Chair
 - 11.3 **Registration** – Report by Serena Shastri-Estrada, Chair
 - 11.4 **Inquiries, Complaints & Reports** – Report by Julie Entwistle, Chair
 - 11.5 **Discipline** – Report by Paula Szeto, Chair
 - 11.6 **Fitness to Practise** – Report by Kurisummoottil S. Joseph, Chair
 - 11.7 **Quality Assurance** – Report by Laurie Macdonald, Chair
 - 11.8 **Patient Relations** – Report by Julie Chiba Branson, Chair
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The Chair expressed her appreciation to committee Chairs for their excellent work and leadership.

12.0 Other Business

12.1 Council Meeting Evaluation

The Chair asked members to complete and submit their meeting evaluation forms and encouraged everyone to provide recommendations for future improvements.

13.0 Next Meetings

- New Council Member Orientation: Wednesday, March 28, 2018, Time TBA, at the College
- Council Meeting: Thursday, March 29, 2018, 9:00 a.m. – 4:00 p.m. at the College
- Council Meeting: Tuesday, June 26, 2018, 9:00 a.m. – 3:30 p.m. at the College

14.0 Adjournment

There being no further business, the meeting was adjourned at 3:35 p.m.

MOVED BY: Jeannine Girard-Pearlman

SECONDED BY: Ernie Lauzon

***THAT** the meeting be adjourned.*

CARRIED
