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Reporting Privacy Breaches
Health information custodians must report breaches

Submit Your 2018 Health Privacy Breach Report by March 1, 2019
According to new rules under the Personal Health Information Protection Act (PHIPA), health information custodians in Ontario are now required to report statistics relating to health privacy breaches annually to the Information and Privacy Commissioner of Ontario’s (IPC) office. This includes health care practitioners like occupational therapists who are not otherwise working on behalf of a health information custodian.

By law, health information custodians that have experienced at least one health privacy breach during the 2018 reporting year—from January to December—are required to report breaches through the IPC website.

Learn more about health privacy breaches and how to submit your report.

The deadline for reporting is Friday, March 1, 2019.

You and Your Practice
Share your thoughts on cases and find answers to your questions

Q&A: Health Information Custodians and Managing Client Records

You asked us: If I am a health information custodian, how long should I keep a client’s records?

What is the College requirement for disposal of client records after the retention period?

View our answer

Case Study Feedback

The College has been publishing case studies for the past year and we would like to know what you think. Are the cases helpful to you?

Please take a minute or less to answer four questions: surveymonkey.com/r/365ZROH

View the case studies on our website.

Standards and Guides

Standards for Infection Prevention and Control feedback and updated Guide to Controlled Acts and Delegation
Guide to Controlled Acts and Delegation

We've updated the Guide to Controlled Acts and Delegation. The updated Guide is available in English and French.

[Review the updated Guide to Controlled Acts and Delegation on our website.]

Revised Standards for Infection Prevention and Control: Consultation Closed

The consultation on the revised Standards for Infection Prevention and Control closed on January 8, 2019. [Current standards remain in effect for now.]

Findings from the consultation will be reviewed and any revisions to the Standards will be presented to Council for approval prior to publication. Thank you all for your feedback!

Questions? Comments? Contact our Practice Team at practice@coto.org or 1.800.890.6570/416.214.1177 x240.

Training Opportunity
Capacity Assessor Training

The Ministry of the Attorney General’s Capacity Assessment Office will be offering capacity assessor training in the fall of 2019.

A “capacity assessor” is someone who is designated to determine whether an individual is mentally incapable of certain types of decision-making as described in the Substitute Decisions Act.

[Learn more about this opportunity.]

Council Nominations Reminder
3 Positions Up for Nomination in District 1

Reminder: The College is seeking Council nominations for three positions in District 1 - Central East. (Central East includes Toronto, the counties of Haliburton, Northumberland,
Peterborough, Simcoe and Kawartha Lakes, and the regions of Durham, Peel and York)

Eligible OTs received an email on December 18th with a customized, secure link to access the online nominations process.

**OTs interested in running for Council must complete their nomination forms before January 28, 2019.** If you have any questions please contact info@coto.org

**UPDATE YOUR INFORMATION**

Any changes to your profile information in the last 30 days? Make sure you update your profile.

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1.800.890.6570 · www.coto.org · info@coto.org

**PLEASE DO NOT UNSUBSCRIBE IF YOU ARE A REGISTRANT OF THE COLLEGE.**

If registrants unsubscribe, they will be contacted to re-subscribe. The College communicates to OTs by email regarding changes to standards, mandatory registration requirements, public consultations and more. We strive to keep communication relevant and to a minimum.