

## Assignment of Services to Occupational Therapy Assistants

OTs are accountable for the occupational therapy service components they assign to occupational therapy assistants (OTAs). Use this checklist to assist you in determining if it is appropriate to assign specific tasks to the OTA. If you answer **NO** to any of these questions, **DO NOT** assign the component to the OTA.

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Is the intervention within your occupational therapy scope of practice? **YES**
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Are you competent to perform this intervention? (Do you have the knowledge, skill and judgement?) **YES**
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Is this an occupational therapy service component that can be assigned to the OTA? **YES**
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Does the OTA have the knowledge, skill and judgement to perform this intervention? **YES**
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Based on the client status, risk factors, and practice setting, is it appropriate to assign the intervention to the OTA? **YES**
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Have you obtained informed consent from the client/SDM for the OTA to participate in service delivery? **YES**
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Has a supervision and communication plan been established between the OT and OTA? **YES**
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Have the expectations for record keeping been communicated to the OTA? **YES**

If you answered YES to all these questions, proceed with assigning services to the OTA.

Refer to the Standards for the Supervision of Students and Occupational Therapy Assistants for more details.