

BOARD MEETING AGENDA

DATE: Thursday, January 29, 2026 **TIME:** 9:00 a.m. to 3:00 p.m. (Lunch 12:00 to 1:00 p.m.)

College of Occupational Therapists of Ontario
Boardroom
#900 - 20 Bay Street
Toronto ON M5J 2N8

Agenda Item		Objective	Attach	Time (min)
1.0	Call to Order			
2.0	Public Protection Mandate			
3.0	Territorial Acknowledgement*			
4.0	Declaration of Conflict of Interest			
5.0	Approval of Agenda	Decision	✓	2
	<i>THAT the agenda be approved as presented</i>			
6.0	Consent Agenda			
	1. Registrar and CEO's Report of January 29, 2026 2. Draft Board Minutes of October 30, 2025 3. Executive Committee Minutes of October 16, 2025 4. Finance & Audit Committee Minutes of September 22, 2025 5. Governance Committee Minutes of May 16, 2025	Decision	✓	5
	<i>THAT the Board adopt the consent agenda items as listed (read list):</i>			
7.0	Registrar's Report			
	7.1 Presentation: Registrar & CEO's Remarks By: Gillian Slaughter	Information		15
	7.2 Quarterly Performance Report	Decision	✓	15
	<i>THAT the Board receive the FY2025-2026 Q2 Quarterly Performance Report (Lucy Kloosterhuis)</i>			
	7.3 Risk Management Report & Risk Register	Decision	✓	15
	<i>THAT the Board receive the Risk Management Report and the updated Risk Register (Stacey Anderson)</i>			

Agenda Item		Objective	Attach	Time (min)
	7.4 CIHI Data By: Kimberly Woodland, Director, Programs	Information		30
	<i>THAT the Board receive information about the CIHI 2024-2025 health human resources data</i> (Stacey Anderson)			
8.0	Financial Report			
	8.1 FY2025-2026 Q2 Financial Summary Report	Decision	✓	15
	<i>THAT the Board receive the FY2025-2026 Q2 Financial Report, as presented</i> (Allan Freedman)			
	8.2 Registration Fee Increase	Decision	✓	30
	<i>THAT the Board approve the proposed 2% increase to Registration fees for the upcoming 2026-2027 annual renewal period</i> (Allan Freedman)			
9.0	Governance			
	9.1 Update About “As of Right” By: Gillian Slaughter, Registrar & CEO	Decision		20
	<i>THAT the Board receive information about the new regulations under the Occupational Therapy Act, 1991 for applicants under “As of Right”</i> (Allan Freedman)			
LUNCH (12:00 - 1:00)				
10.0	Governance			
	10.1 Appointment of a Committee Appointee to the Inquiries, Complaints and Reports Committee	Decision	✓	15
	<i>THAT the Board appoint Kelly Didone to the Inquiry, Complaints, and Reports Committee for a three-year term, commencing January 30, 2026.</i> (Lucy Kloosterhuis)			
	10.2 Appointment of two Public Directors to the Inquiries, Complaints and Reports Committee	Decision	✓	10

Agenda Item		Objective	Attach	Time (min)
	<i>THAT the Board approve the appointment of Jennifer Kerr and Adrian Malcolm to the Inquiries, Complaints and Reports Committee, effective immediately. (Lucy Kloosterhuis)</i>			
11.0	Inquiries, Complaints and Reports Committee			
	11.1 I&R Resolution Program Policy	Decision	✓	15
	<i>THAT the Board approve the I & R Resolution Program Policy as presented. (Lucy Kloosterhuis)</i>			
12.0	Quality Assurance Committee			
	12.1 2027 E-learning Module (Ethics)	Information	✓	15
13.0	Registration Committee			
	13.1 Request for Second Provisional Certificate Policy	Decision	✓	15
	<i>THAT the Board approve adjustments to the Request for Second Provisional Certificate Policy (Allan Freedman)</i>			
14.0	Environmental Scan			
15.0	Other Business			
	15.1 Board Meeting Evaluation for January 29, 2026	Complete	Provided at Meeting	
	15.2 Annual Board Evaluation	Complete	Link to follow	
	15.3 Executive Officer Nomination Form	Information	Link to follow	
16.0	Next Meetings			
	Board Meeting & Officer Elections: Thurs., March 26, 2026, 9:00 a.m. – 4:00 p.m. COTO Boardroom Board Meeting: Thurs., June 18, 2026, 9:00 a.m. – 3:30 p.m. COTO Boardroom (online)			
17.0	Adjournment			



***Territorial Acknowledgement**

The College of Occupational Therapists of Ontario (COTO) respectfully acknowledges that the organization's staff, provincial registrants, and Board of Directors live, work and play across the ancestral lands of many Indigenous peoples.

COTO's work takes place on traditional Indigenous territories across the province we now call Ontario. COTO's office, located in what is now known as Toronto, is situated on the traditional territory of many nations including the Mississaugas of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat peoples. It is now home to many diverse First Nations, Inuit and Métis peoples. Toronto is covered by Treaty 13, which was signed with the Mississaugas of the Credit, and the Williams Treaties signed with multiple Mississaugas and Chippewa bands.

We honour and acknowledge the First Nations, Inuit and Métis, as the original stewards of the land. We remind ourselves of our responsibility to be accountable for our actions towards connecting with and creating more equitable, inclusive and respectful relationships with everyone who lives here. We are humbled as we reflect upon, and appreciate, the land on which we continue to gather and meet.