

BOARD OFFICER ELECTIONS MINUTES

DATE: Thursday, March 26, 2026 **TIME:** 2:00 p.m. – 3:10 p.m.

In Attendance:

PRESENT:

Jennifer Henderson, *Co-Chair*
Neelam Bal, *Co-Chair*
Mary Egan
Allan Freedman
Jennifer Kerr
Lucy Kloosterhuis
Thuy Luong
Kara Machado
Adrian Malcolm
Vaishali Prasad
Julie Reinhart
Vincent Samuel
Pathik Shukla
Tina Siemens

SCRUTINEERS:

Seema Singh-Roy, *Director, Finance, People & Corporate Services*
Gillian Slaughter, *Registrar & CEO*
Nancy Stevenson, *Director, Communications*

OBSERVERS:

Namiko Huynh, *OT Student, OSOT*
Dana Lobson, *Ministry of Health*
Marnie Lofsky, *Executive Director, OSOT*
Tessa Murchison, *OT Student, OSOT*

STAFF:

Stamatis Kefalianos, *Director of Regulatory Affairs*
Andjelina Stanier, *Executive Assistant, Scribe*
Kim Woodland, *Director, Programs*

REGRETS:

1.0 Call to Order and Appointment of Scrutineers

Chair Jennifer Henderson called the meeting to order at 1:54 p.m. The following motions were put forward:

MOVED BY: Neelam Bal

SECONDED BY: Jennifer Kerr

THAT observers be permitted to observe the officer elections meeting.

CARRIED

THAT the Board appoint Nancy Stevenson, Gillian Slaughter, and Seema Singh-Roy as scrutineers.

MOVED BY: Pathik Shukla
SECONDED BY: Vaishali Prasad

CARRIED

2.0 Approval of Agenda

Chair Jennifer Henderson called for changes to the agenda. None were made.

MOVED BY: Tina Siemens
SECONDED BY: Julie Reinhart

***THAT** the agenda be approved as presented.*

CARRIED

3.0 Election of Officers & Appointment of Scrutineers

3.1 Election of Officers

The Chair stated that the slate of candidates and statements of candidacy were circulated for review prior to the election today. She stated that according to the bylaws, the Executive Committee shall be comprised of two professional and two public Directors. She further stated that the slate will be read prior to the vote for each position and additional nominations will be accepted from the floor. A call for nominations from the floor for each position will be made three times and then nominations will be declared closed. Voting proceeded as follows:

BOARD CHAIR

Neelam Bal and Tina Siemens were nominated for the position of Board Chair. No nominations were received from the floor, and nominations were declared closed. The ballot was comprised of Neelam Bal and Tina Siemens. Votes were completed. A majority was declared.

Neelam Bal was declared elected Board Chair, by a majority of votes.

BOARD VICE-CHAIR

Neelam Bal, Thuy Luong and Tina Siemens were nominated for the position of Board Vice-Chair. Neelam Bal was removed from the ballot. No further nominations were received, and nominations were declared closed. The ballot was comprised of Thuy Luong and Tina Siemens. Votes were completed. A majority was declared.

Tina Siemens was declared elected Board Vice-Chair, by a majority of votes.

BOARD OFFICER #1 - Finance

Neelam Bal, Allan Freedman, Thuy Luong, Adrian Malcolm, Pathik Shukla and Tina Siemens were nominated for the position of Officer #1 - Finance. Neelam Bal and Tina Siemens were removed from the ballot. The remaining Professional Director, Thuy Luong, was removed from the ballot. No further nominations were received, and nominations were declared closed. The ballot was comprised of Public Directors Allan Freedman, Adrian Malcolm, and Pathik Shukla. A majority was declared.

Allan Freedman was declared elected Board Officer #1 – Finance, by a majority of votes.

BOARD OFFICER #2

Adrian Malcolm and Pathik Shukla remained eligible on the ballot for the position of Officer #2. No further nominations were received, and nominations were declared closed. The vote was completed. A majority was declared.

Adrian Malcolm was declared elected Board Officer #2, by a majority of votes.

3.2 Motion to Destroy Ballots

The Chair stated that according to College Bylaws, ballots from the election are to be destroyed by Board approval.

MOVED BY: Jennifer Kerr

SECONDED BY: Pathik Shukla

THAT the ballots for the 2026 Election of Officers be destroyed.

CARRIED

Chair Jennifer Henderson passed the chair role to the newly re-elected Board Chair, Neelam Bal.

4.0 New Business – Newly re-elected Board Chair, Neelam Bal, presiding.

Following the election of officers, Chair Neelam Bal called for a short break to finalize the list for the 2026-2027 chair appointments and composition of committees.

4.1 2026-2027 Committee Appointments and Composition of Committees

The draft list of chairs and composition of committees for 2026-2027 was presented to the Board for consideration. One change was recommended.

MOVED BY: Pathik Shukla

SECONDED BY: Jennifer Kerr

THAT the Board approve the 2026-2027 chair appointments and composition of committees as recommended by the Nominations Committee, including today's additional change.

CARRIED

4.2 Annual Signing

Chair Neelam Bal asked members to complete the Confidentiality Agreement, and Code of Conduct and Conflict of Interest forms which were provided.

5.0 Next Meetings

The 2026-2027 meeting dates were set as follows:

- Board Education Session/Strategic Planning: Monday, October 19, 2026, 9:00 a.m. – 4:00 p.m., location TBD
- Board Meeting: Tuesday, October 20, 2026, 9:00 a.m. – 3:30 p.m., at the College
- Board Meeting: Thursday, January 28, 2027, 9:00 a.m. – 3:30 p.m., at the College
- Board Meeting: Thursday, March 25, 2027, 9:00 a.m. – 4:00 p.m., at the College
- Board Meeting: Thursday, June 17, 2027, 9:00 a.m. – 3:30 p.m., at the College

6.0 Adjournment

There being no further business, the meeting was adjourned at 3:10 p.m.

MOVED BY: Tina Siemens

THAT the meeting be adjourned.

CARRIED